

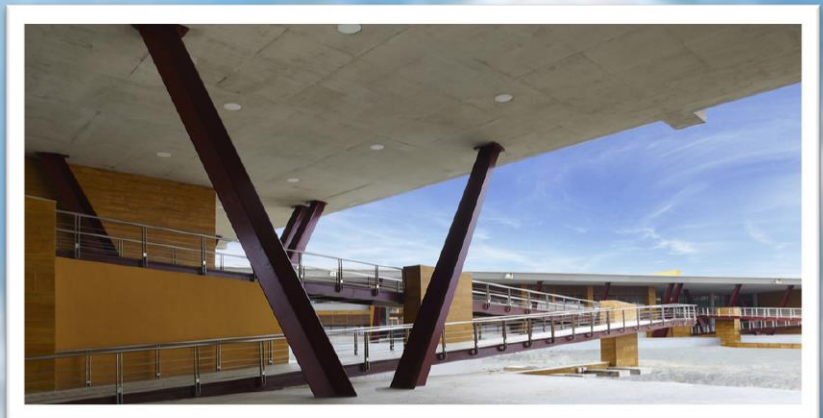
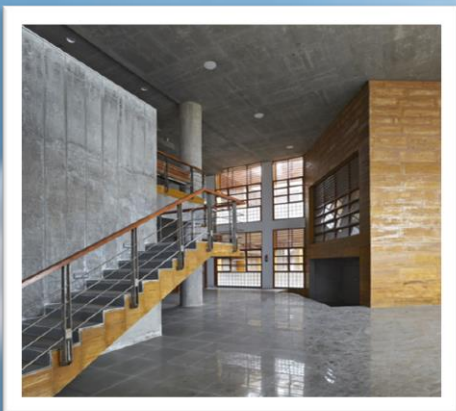
U.T. ADMINISTRATION OF DADRA & NAGAR HAVELI AND DAMAN & DIU DEPARTMENT OF HIGHER & TECHNICAL EDUCATION



Brochure
For Admission to
Full Time Diploma Courses



**U.T. ADMINISTRATION OF DADRA & NAGAR HAVELI AND DAMAN
& DIU
DEPARTMENT of HIGHER & TECHNICAL EDUCATION
(Affiliated with Gujarat Technological University
Ahmedabad, Gujarat.)**



**GUIDELINES FOR ADMISSION TO DIPLOMA
COURSE
ACADEMIC YEAR: 2020 –2021**

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Provisional Key Dates for Admission to First Year Diploma Engineering: 2020-21.
For Latest Updates Refer Website: www.dhtednhdd.in

Sr. No.	Activities	Date
01	Commencement of Online Registration	20.08.2020
02	Submission of the duly filled Registration form with uploading of necessary documents on portal	Up to 09.09.2020
03	Release of Provisional Merit List up to 5.00 PM	10.09.2020
04	Declaration of 1 st Allotted List of Admission Round-1	13.09.2020
05	Payment of Tuition fees in respective Institute for confirmation of allotted seat in admission Round-1	14.09.2020 to 18.09.2020
06	Reshuffling of the vacant seat of the 1 st round for Domicile Candidate	21.09.2020
07	Declaration of Allotment List of the Admission Round-2	26.09.2020
08	Payment of Tuition fees in respective Institute for confirmation of allotted admission Round-2	28.09.2020 to 02.10.2020
09	Display of Vacancy for Spot Round Admission After Round 2 at Institute level	03.10.2020
10	Spot Round at Institute level	05.10.2020
11	Commencement of the academic term	

Keywords and Definitions

Bank	A bank designated by the institute for collection of tuition fee.
Counselees	Candidates Qualified for Counseling
Course	One of the branches of learning in the programme
Help /Facilitation Center	An Institute providing help to the candidate for training, registration etc.
Intake	Sanctioned Intake as per AICTE (seats in a discipline)
Merit Number (Rank)	Unique Position of the counselees
GEN Category	Seats available for all candidates participating in the counseling
Participating Institute	An Institute participating in counseling
Reserved categories	SC, ST, OBC, PWD, EWS
Seat matrix	A table showing the available seats and its bifurcation among different categories as per the reservation policy of the UT of DNH & DD.
Web based Counseling	Online Form Filling & Submission of Choices from any Internetpoint along with essential documents.

1. Abbreviations & Acronyms

CAP	Centralized Admission Process
AICTE	All India Council of Technical Education, New Delhi
CBSE	Central Board of Secondary Education
DS	Ex / In Defense Service personnel
DTE	Directorate of Technical Education, Gandhinagar, Gujarat State
GEN	General
GTU	Gujarat Technological University, Ahmedabad
HC	Help / Facilitation Center
IB	International School Board
ISCE	Indian School Certificate Examination
ITI	Industrial Training Institute
MHRD	Ministry of Human Resources & Development
M.Mark	Merit Marks
NBA	National Board of Accreditation
NCVT	National Council for Vocational Training
NIC	National Informatics Centre
NIOS	National Institute of Open Schooling
PWD	Person with Disability
SC	Scheduled Caste of UT of Dadra & Nagar Haveli and Daman & Diu
OBC	Other Backward Class of UT of Dadra & Nagar Haveli and Daman & Diu
ST	Scheduled Tribe of UT of Dadra & Nagar Haveli and Daman & Diu
EWS	Economically Weaker Sections

1. Introduction:

The Department of Higher & Technical Education of UT of Dadra & Nagar Haveli and Daman & Diu has decided to regulate the admissions to the first year of Full-Time diploma Courses (Engineering and Technology).

This brochure gives information regarding the eligibility and rules of admission to the first year of diploma courses in the UT of Dadra & Nagar Haveli and Daman & Diu. This also provides information about the invitation of applications for admission, preparation of merit list, distribution of seats, details of the reservation, various rounds and stages of the Centralized Admission Process (CAP), admissions in Institutional seats and vacant seats after CAP, the refund of fees, etc.

2. Admission Modality:

I. Modality for the admission to first year of Diploma Courses, in Technical Institutes under Higher and Technical Education Department.

II. Definitions:

- a. In these rules, unless the context otherwise requires, -
- (a) “Admission” for the purpose of these rules means admission of candidates in the first year of the Diploma Courses of the Engineering and Technology;
 - (b) “Admission Committee” means the Admission Committee constituted by the UT Administration Dadra & Nagar Haveli and Daman & Diu for the purpose of admission of candidates in the first year of the Diploma Courses;
 - (c) “Gujarat Board” means the Gujarat Secondary and Higher Secondary School Examination Board established under section 3 of the Gujarat Secondary and Higher Secondary Education Act, 1972;
 - (d) “Help / Facilitation Centre’s” means the center notified by the Admission Committee for facilitation of the candidates for off campus online admission process;
 - (e) “Industrial Training Institute (ITI)” means the training institute which provides training in technical courses and is administrated by the Higher & Technical Education, UT of DNH & DD;
 - (f) “NCVT” means the National Council for Vocational Training established by the Ministry of Labor and Employment, Government of India;
 - (g) “Diploma Courses” means and includes Diploma in Engineering/Technology;
 - (h) “Qualifying Examination” means, -

- (i) the Secondary School Certificate Examination (Standard X) passed with Mathematics, Science and English, Social Science or equivalent examination, or
- (v) “Sanction Intake” means number of seats approved by the All India Council of Technical Education, New Delhi or, as the case may be, registering or statutory body and/or recognized university for specific course of professional diploma course for the admission year and seats available for the admission.
- (i) “Website” means the official website of the Higher & Technical Education, UT of DNH & DD; to carry out off campus online admission process i.e. www.dhtednhdd.in

III. Admissions to Professional Diploma Courses:

- a. Admissions to the first year of Diploma Courses shall be given as under, namely: -
 - (a) All the Seats shall be filled on the basis of merit list prepared by the Admission Committee.
 - (b) The Admission Committee shall guide, supervise and control the entire process of admission of candidates to the Professional Diploma Courses in the Professional Educational Colleges or Institutions.

IV. Sanctioned intake for various courses:

For the purpose of admission to the first year of the Diploma Courses the details of intake capacity and the duration of courses institute wise are as follows:

Sr. No.	Institute	Name of Course	Pattern	Duration	Intake
01	Dr. B. B.A. Government Polytechnic, Karad, DNH	Diploma in Civil Engg. (CE)	Semester	3 years	60
02		Diploma in Computer. Engg. (COE)	Semester	3 years	30
03		Diploma in Electrical Engg. (EE)	Semester	3 years	90
04		Diploma in Electronics & Communication Engg.	Semester	3 years	30
05		Diploma in Information Technology (IT)	Semester	3 years	30
06		Diploma in Mechanical Engg. (ME)	Semester	3 years	90
07		Diploma in Textile Manufacturing & Technology	Semester	3 years	60
01	Government Polytechnic, Daman	Diploma in Civil Engg. (CE)	Semester	3 years	60
02		Diploma in Mechanical Engg. (ME)	Semester	3 years	60
03		Diploma in Chemical Engg. (CHE)	Semester	3 years	60

04		Diploma in Computer. Engg. (COE)	Semester	3 years	60
05		Diploma in Electrical Engg. (EE)	Semester	3 years	60
06		Diploma in Information Technology. (IT)	Semester	3 years	60
07		Diploma in Plastic Engg. (Sand witch)	Semester	4 years	60
01	Government Polytechnic, Diu	Diploma in Civil Engineering. (CE)	Semester	3 years	60
02		Diploma in Electrical Engineering. (EE)	Semester	3 years	60
03		Diploma in Mechanical Engineering. (ME)	Semester	3 years	60
04		Diploma in Marine Engineering.	Semester	3 years	60
GRAND TOTAL					1050

V. Eligibility Criteria for Admission:

For the purpose of admission to Diploma Technical Courses, a candidate must have passed the qualifying examination with minimum eligibility criteria of percentage of marks in subjects (*passed 10th Std./SSC Examination with at least 35% marks*) prescribed by the All India Council for Technical Education (AICTE) from time to time from, -

- (i) The Gujarat Board; or
- (ii) The Maharashtra Board; or
- (iii) The Central Board of Secondary Education Board (CBSE) or the Council of Indian School Certificate Examination, New Delhi (ISCE)
- (iv) Any State Board or the International School Board or the National Institute of Open Schooling.

VI. Reservation of Seats:

All the reservations given below shall be applicable to candidates belonging to UT Administration of Dadra & Nagar Haveli and Daman & Diu only subject to the fulfilment of the eligibility criteria specified by respective authorities from time to time district wise are as follows:

a. Reservation Categorywise:

- i. Persons belonging to Reserved Category i.e. SC/ST/OBC/EWS/PWD is eligible for their claim on the reserved seats in the respective category as per 100-point Reservation Roster prepared by this Administration.

Sr. No.	Reservation	Dr. B. B. A. Government Polytechnic, Karad	Government Polytechnic, Daman	Government Polytechnic, Diu
01	Scheduled Castes (SC),	2 %	15 %	15 %
02	Scheduled Tribes (ST),	43 %	7.5 %	7.5 %
03	Other Backward Class (OBC) (Non-Creamy Layer)	5%	27%	27%
04	Persons with Disability (PWD)	5%	5%	5%
05	Economically Weaker Section (EWS).	10%	10%	10%

- ii. Seats reserved for SC/ST/OBC/EWS/PWD candidates in UT of Dadra & Nagar Haveli and Daman & Diu will be filled up only by candidates of the UT of Dadra & Nagar Haveli and Daman & Diu who are entitled to such reservations. Candidates or their parents, who have migrated from other states to UT of Dadra & Nagar Haveli and Daman & Diu shall not be entitled to avail benefits of these seats.
- iii. The reservation as mentioned in the above mention sub-para (ii) above, can be interchanged. If sufficient number of applicants are not available to fill up seats reserved for Scheduled Tribes (ST), they may be filled up by suitable applicants from Scheduled Castes (SC) and vice versa. In case of non-availability of eligible applicants of SC/ST/OBC (Non-Creamy Layer)/EWS, the same seats will be filled-up by candidates of General Category.
- iv. The pattern of the Reservation as mentioned in the paras. (i) to (iii) above is as per the instructions issued by Government of India, Ministry of Personnel, Public Grievances and Pension, Department of Personnel & Training, New Delhi vide O.M. No. 36012/2/96-Estt (Res.) dated 02/07/1997 and notification/instruction issued time to time.

b. Reservation for Physically Disabled Candidates:

- i. 5% of total seats of total sanctioned intake of all the Institutions shall be reserved for persons with Physical Disability. As per Notification of Ministry of Law & Justice dated 28/12/2016 para No.32(1), Stated that “All Government Institutions of Higher Education and other Higher Education Institutions receiving aid from the Government shall reserve not less than five percent seats for persons with benchmark disabilities”. If the seats reserved for the persons with disabilities in a particular category remain vacant due to non-availability of candidates, such seats will be filled by the other candidates belonging to respective category only.
- ii) For candidate coming under persons with disability under PWD category minimum

40% disability required subject to the condition that the candidate is capable of carrying out activities related to theory and practical marks as applicable to Diploma Engineering.

iii) A candidate with disability shall have to submit certificate of disability issued and duly signed by the Civil Surgeon. (Explanation- “person with disability” means a person suffering from not less than forty percent of any disability as certified by a competent medical authority.)

VII. Priority in Admission:

The allotment of diploma Engineering seats will be made in the following order of priority:

a) First Priority:

Applicant's whose parent/guardian (in case Father and/or Mother is not alive) have Domicile Certificate of UT of Dadra & Nagar Haveli and Daman & Diu issued by the Mamlatdar, DNH/ Daman/Diu .The applicants should have continuously studied for at least 3 years i.e .from Class 8th to 10th in any of the recognized schools of UT ofDadra & Nagar Haveli and Daman & Diu.

b) Second Priority:

If the seats remain vacant after allotment to the first priority applicants, then the applicant's falling in the following category will be considered in Second Priority:-

Applicant's whose parents /guardian (in case Father and /or Mother is not alive) have Domicile Certificate of U.T.of Dadra & Nagar Haveli and Daman & Diu issued by the Mamlatdar, DNH/ Daman /Diu and the applicants have studied from any of the recognized educational Institution.

c) Third Priority:

If the seats remain vacant even after allotment of seats to candidates falling in first and second priority they will be offered to candidates, whose parents/ guardian (in case Father and Mother are not alive) are employees (regular/on deputation/on transfer) of the UT Administration/Central Government/UT PSUs/Central PSUs and are posted in Dadra & Nagar Haveli andDaman & Diu continuously for the past 5 years as on the last date of application for admission and the applicants have studied in a recognized school of DNH/ Daman and Diu, continuously from class 8th to 10th standard.

d) Fourth priority:

If the seats remain vacant even after allotment to the First, Second & Third Priority applicants, then all the other eligible applicants ‘will be considered in Fourth Priority.

NOTE: “Domicile ”means those Parents (in case Father or Mother is not alive) and Guardian of the applicants who are staying continuously in this Union Territory of Dadra & Nagar

Haveli and Daman & Diu for a period of more than 10-years .The Domicile Certificate of Grand Father /Grand Mother /Uncle /Aunty etc.is not considered as Parent 'Domicile Certificate.

- (i) The Mamlatdar, DNH/ Daman /Diu will issue the necessary Domicile Certificate of Parents /Guardian to this effect based on Ration card, Parliamentary Constituency Electoral Rolls, Election Photo Identity Card and other such proof supported by Affidavit to the effect strictly.
- (ii) The Dependence Certificate issued by the Mamlatdar,DNH/ Daman /Diu will have to be attached with application in case of those who are claiming guardianship of the applicants, in that case, Domicile Certificate will be issued by the Mamlatdar, DNH/ Daman/Diu (in case of Father or Mother is not alive)and applicant is fully dependent and living with Guardian.
- (iii) The applicant Caste Certificate for SC/ST/OBC/EWS should be obtained from the Mamlatdar DNH/ Daman /Diu .Caste Certificate of the applicant will be issued on the basis of Notification issued by the U.T .Administration of DNH and Daman & Diu from time to time in prescribed Performa only (Appendix-2 for SC/ST and Appendix-3 for OBC).
- (iv) The benefits of reservation for SC/ST/OBC/EWS shall be given to only those applicants whose parents are Domicile of this U.T .of Dadra & Nagar Haveli and Daman & Diu However, the above benefits shall not be given to the applicants whose parents have migrated from other States /U.T' .s.
- (v) If sufficient numbers of applicants are not available to fill up the seats reserved for SC within the UT, the same seats will be filled-up by ST applicantsand vice-versa.Thereafter, in case of non-availability of eligible applicants of SC/ST within the UT, the same seats will be filled –up from merit list of General categories.
- (vi) Similarly, if sufficient applicants are not available to fill the seats reserved for OBC/EWS, then said seats will be filled in by merit list of General Category.
- (vii) Further after completing all the allotment of seat within Daman& Diu, if seats are vacant, then it will be transferred to Dadra & Nagar Haveli or Vice Versa
- (viii) The candidate should have qualified Secondary School Certificate Examination (S.S.C.E.) with English, Mathematics and Science subjects from Gujarat Secondary Education Board, Gandhinagar or its equivalent.

(ix) The Candidates selected for admission should be physically fit and they should produce a Medical Certificate from a Registered Medical Practitioner.

(x) The candidate already studying in Technical institute of UT of Dadra & Nagar Haveli and Daman & Diu shall not be considered for re-admission as such benefits shall be one-time opportunity for a candidate & the selected candidate will not be allowed for re-admission to change the course chosen earlier.

VIII. Allocation of Seats:

The details of category-wise allocation of seats for Diploma Courses in the institute wise are as under:

A. Dr. B. B. A. Government Polytechnic, Karad:

Sr. No.	Category wise Description of Reserved Seat & *Condition for eligibility	CE	COE	EE	E&C	IT	ME	TMT	TOTAL
01	General Category: A merit list shall be prepared as per Rule IX.	30 (28+2*)	15 (14+1*)	44 (42+2*)	13	16 (15+1*)	44 (42+2*)	29 (28+1*)	191
02	Scheduled Caste; (2%) Certified copies of Documentary evidence from the District Magistrate/ Sub Divisional Magistrate / Mamlatdar of U.T. of D.N.H. attached with the Application form Fulfils the conditions at clause No. V,VI and VII (a).	01	-	02 (1+1*)	01 (0+1*)	-	02	01	07
03	Scheduled Tribes: (43 %) Certified copies of Documentary evidence from the District Magistrate/Sub Divisional Magistrate / Mamlatdar of U.T. of D.N.H. attached with the Application form Fulfils the conditions at clause No. V,VI and VII(a).	25 (24+1*)	13	39 (38+1*)	13	13	38 (37+1*)	26 (25+1*)	167
04	Other Backward Classes: (5%) Certified copies of Documentary evidence from the District Magistrate / Sub Divisional Magistrate / Mamlatdar of U.T. of D.N.H. attached with the Application form Fulfils the conditions at clause No. V,VI and VII(a).	03	01	04 (3+1*)	02	01 (0+1*)	5 (3+1*)	3 (2+1*)	19
05	Other Reserved Categories:								
	Children of Central Para Military Forces Personnel Killed/disabled during the course of duty/Ex-Defence Personnel (1%)	01	-	01	-	-	01	01	4
	Kashmiri migrant (02 seats)	-	01	-	01	-	-	-	2

(a)	Children of Central Para Military Forces Personnel Killed/disabled during the course of duty/Ex-Defense Personnel True copies of certificates from District Magistrate stating that the parents/grandparents were declared as Freedom fighter attached with the Application form and fulfill the condition at clause No. V, VI, VII(a), (iii). (1%)	00	01	01	01	00	01	00	04
(b)	Seat for Kashmiri Migrant Students: Documentary evidence regarding student being Kashmir Migrant shall be attached with the Application Form. (02 seats)	00	00	00	01	01	00	00	02
TOTAL SEATS		60	60	60	60	60	60	60	420
06	<u>Economically Weaker Sections (EWSs):</u>								
(a)	Reservation with respect to students from EWS will be incorporated after the notification and guidelines prescribed by the Personnel Department of Daman & Diu District of U.T. Administration of DNH and Daman and DiuFulfills the conditions at clause No. V,VI and VII(a).	06	06	06	06	06	06	06	42
TOTAL SEATS including EWS		66	66	66	66	66	66	66	462
NOTE:- * Seats Reserved for Person with Disability candidate: (PWD) (5%)									

C. Government Polytechnic, Diu: -

Sr. No.	Category wise Description of Reserved seat & *Condition for eligibility	CE	EE	MA	ME	Total
01	General Category: A merit list shall be prepared as per Rule IX (03 seats in each trade shall be reserved for students passed out from ITI / Vocational Education and fulfil the condition of clause No. V, VII (a).	31 (29+2*)	30 (29+1*)	29 (27+2*)	29 (28+1*)	119
02	Scheduled Caste: (15%) Self-attested copies of Documentary evidence from the District Magistrate / Sub Divisional Magistrate / Mamlatdar of this U.T. attached with the Application form (01 seat in each trade shall be reserved for students passed out from ITI / vocational education) and fulfils the conditions at clause No.V,VI and VII(a).	09 (8+1*)	09	09 (8+1*)	09 (8+1*)	36

03	Scheduled Tribes: (7.5 %) Self-attested copies of Documentary evidence from the District Magistrate / Sub Divisional Magistrate / Mamlatdar of this U.T. attached with the Application form and fulfils the conditions at clause No. V,VI and VII(a).	04	04 (3+1*)	05	04	17
04	Other Backward classes: (27 %) Self-attested copies of Documentary evidence from the District Magistrate /Sub Divisional Magistrate / Mamlatdar of this U.T. attached with the Application form (02 seats in each trade shall be reserved for students passed out from ITI / vocational education) and fulfils the conditions at clause No. V,VI and VII(a) and Income Certificate from Competent authority also to be submitted.	15	17 (16+1*)	16	16 (15+1*)	64
06	Other Reserved Categories:					
(a)	Children of Central Para Military Forces Personnel Killed/disabled during the course of duty/Ex-Defense Personnel True copies of certificates from District Magistrate stating that the parents/grandparents were declared as Freedom fighter attached with the Application form and fulfill the condition at clause No. V, VI, VII(a), (iii). (1%)	01	00	01	00	02
(b)	Seat for Kashmiri Migrant Students: Documentary evidence regarding student being Kashmir Migrant shall be attached to the Application Form. (02 seats)	00	00	00	02	02
	TOTAL SEATS	60	60	60	60	240
05	<u>Economically Weaker Sections (EWSs):</u>					
(a)	Reservation with respect to students from EWS will be incorporated after the notification and guidelines prescribed by the Personnel Department of Daman & Diu District of U.T. Administration of DNH and Daman and Diu	06	06	06	06	24
	TOTAL SEATS including EWS	66	66	66	66	264
NOTE:-* Seats Reserved for Person with Disability candidate: (PWD) (5%)						

IX. Preparation of MeritList:

The merit list of the candidates who have applied for admission in the prescribed form by the Admission Committee, within the prescribed time limit and who are found eligible for admission under these rules, shall be prepared in the following manner, namely: -

- i. The merit list shall be prepared on the basis of the total marks obtained in three subjects by the candidate in the qualifying examination viz. S.S.C. or its equivalent.
- ii. For the purpose of preparing the merit list, the marks obtained in the Secondary School Certificate Examination, (Standard Xth) from total 300 marks of the following subjects shall be taken into consideration, namely: Mathematics, Science, English,
- iii. If the candidate has passed the qualifying examination with grade system. The grade with which he / she has passed the qualifying examination shall be converted into the Merit marks by considering the lowest of the marks-range on the basis of which grade is awarded.

a. Correction of Marks-

In case of change in marks of a candidate in the qualifying examination, such candidate shall produce a letter to that effect or the corrected mark sheet issued by the Board, before the Admission Committee at least one day before the display of provisional merit list. In such case he / she shall be placed at an appropriate order in the merit list.

b. Addition of Marks obtained in Technical Subject:

(a) The candidate shall be entitled for additional of thirty (30) marks (i.e. 15 marks per subject maximum up to two subject), who has passed the Qualifying Examination (SSCE) from the Gujarat Board or its equivalent with any one of the following technical subjects, namely-

Sr. No.	Technical Subject
1	Basic workshop practice (Paper 1 and 2)
2	Engineering Drawing
3	Basic Principles of Mechanical and Electrical Engineering
4	Workshop Technology
5	Elements of Engineering
6	Computer Aided Engineering Drawing
7	Basics of Engineering Process, Maintenance and Safety

- (b) Additional credit marks shall be given as below if,
- (i) Represented a State/Union Territory in any recognized Sports/Games in any National Event. . . . 05 Marks
 - (ii) Serviced in NCC/Scout / Guide activities . . . 05 Marks.
- (c) 20 marks will be deducted for every attempt or drop in respect of students not passing their S.S.C. or equivalent examination in the first attempt.
- iv. The criteria for deciding merit order in case of candidates having equal merit marks shall be in the following sequence, namely:
- (a) Total Marks obtained in Mathematics, Science and English,
 - (b) Marks obtained in Mathematics,
 - (c) Marks obtained in Science,
 - (d) Marks obtained in English,
 - (e) Date of Birth (Candidate who is older in age shall be given priority).

X. Centralized Admission process:

1. The candidate shall be admitted through the Centralized Admission Portal (CAP). The stages of Centralized Admission process shall be stated as follows:
 - a. Display or publishing Information Brochure by the department of Higher & Technical Education, DNH & DD on official website (www.dhtednhdd.in)
 - b. The department of Higher & Technical Education, DNH & DD, by advertisement in the prominent newspapers widely circulated in the UT as well as neighboring State, by web-site and by such other means, as it may consider convenient, publish the date of registration, the list of Help / Facilitation Centers, last date for submission of registration form, courses offered and such other information as may be necessary in this behalf.
 - c. All the eligible candidates seeking admission shall apply online, for the registration of his candidature, on the website (www.dhtednhdd.in), within the time limit specified and read the information brochure carefully.
 - d. For the purpose of registration, a candidate shall have to pay Rs. 150/- as Registration fee.
 - e. The Candidates will have to fill the Online Application Form and **upload the scanned copies of the required documents** through any computer with stable internet connection.
 - f. A candidate has to fill the choices of their preferences of Courses and Institutes in decreasing order of their preference as specified by department of Higher & Tech. Education.

g. Before submission of form the candidate need to download the account details from the website, take the printout and deposit Rs. 150/- as registration fee in the nearby bank. Afterwards, the candidate has to upload the stamped/sealed deposit slips and enter the transition number and click the “submit” button. After successful submission, confirmation message will be received by the candidate

h. The Application form once confirmed shall be considered for allotment in the CAP Rounds and the candidate will not be able to change the Options.

i. Candidates should not disclose their Loin ID & Password to others to avoid impersonation. Competent Authority shall not be responsible for submissions done by others on behalf of the candidate. For Security reasons, candidates are instructed to keep changing the password and keep a note of it in secured place.

j. Display or publishing of provisional merit lists, submission of grievances, if any, and display or publishing of final merit lists;

i) Provisional Merit List of eligible candidates will be displayed on the website (www.dhtednhdd.in).

ii) For discrepancy if any, in the provisional merit list, within specified grievance period, Candidates can submit the grievances in writing along with necessary documents to nearby facilitation Centre.

iii) No document shall be accepted to substantiate the claim made in application after scheduled dates.

iv) Final merit lists will be displayed on the website.

NOTE: - The merit list gives relative position of the candidate and it does not guarantee admission to any course/ institute

k. Display of provisional allotment of respective CAP Rounds indicating allotted institute and Course;

l. Reporting and accepting the offered seat at Reporting Centre (RC) of respective Institute by the Candidate as per the schedule declared by the department of Higher & Technical Education.

m. The candidate should report to the allotted institute for seeking admission on the allotted seat as per final allotment in CAP rounds;

n. The time schedule prescribed by the competent authority for compliances for various stages of CAP is mandatory.

2. **Conduct of CAP Round-I;** The seats available for Round- I shall be published on the Website. The Candidate who has registered and fill the on line application form as well as choice filling for the course institute wise and also fulfill the eligibility criteria,their names appeared in the final merit list of CAP round first.

3. During the CAP:

(a) If a candidate is allotted the seat as per his first preference, such allotment shall be auto freeze and the candidate shall accept the allotment so made. Such candidate shall then be not eligible for participation in the subsequent CAP rounds. Such candidates shall then report to the allotted institute and seek admission on the allotted seat. If such candidate does not report to institute for confirmation of seat acceptance, their claim on the allotted seat shall stand forfeited automatically and the seat shall become available for fresh allotment. For such candidate, the allotment so made shall be the final allotment;

Conduct of CAP Round-II:

(a) The seats available for Rounds II shall be published on the website.

(b) At the time of reporting to Institute for confirming the allotted seat, the candidate shall submit all the original documents in support of the claims made in the application. In the event the candidate fails to produce the documents in support of the claim, so made in the application, the allotment shall stand cancelled automatically and the seat shall become available for allotment in further rounds;

After every round when the Candidate report to the institution finally allotted to him and confirm his admission in institution as per the schedule. The Institute shall verify the required documents and confirms the admission of the candidates in the online system through Institute Login immediately and shall issue a system generated receipt of confirmation of admission to the candidate.

Conduct of Spot Round:

After completion of I & II admission round, respective head of institution will notify vacant seat position on the portal.

The new registration will be made available online as per position of vacancy in the spot round. Then, spot round allotment and merit list display and admission confirmation will be done by the respective head of Institution (Principal).

Spot round will be also conducted as per procedure followed in Round I & II in the online mode only.

XI. HELP/FACILITATION CENTER& REPORTINGCENTRE:

The following officials will be In-charge of the respective UT are as under: -

Daman	Diu	Dadra & Nagar Haveli
Principal, Government Polytechnic, Institute Daman	Principal, Government Polytechnic, Diu	Principal, Dr. BBA Government Polytechnic, Karad

XII. Fee;

(i) A candidate who gets admission in the institution shall have to pay such fees as determined by the department of Higher & Technical Education.

Sr. No.	Description	Amount
01	Admission fee	Rs. 300.00
02	Tuition fees for General Category per Semester	Rs. 600.00
	Tuition fees for ST/SC/OBC Category of U.T. of Dadra& Nagar Haveli (per semester)	Rs. 300.00
	Tuition fees for Domicile Girls	NIL
03	Affiliation fee @ Rs. 300/- per year per student	Rs. 900.00
04	Term fee at the beginning of each semester	Rs. 400.00
05	Identity Card (at the time of admission)	Rs. 75.00
06	Sports & Cultural activity fee	Rs. 1000.00
07	Caution money deposit (Refundable)	Rs. 250.00
08	Insurance at the beginning of each exam/students.	100.00

(ii) Examination Fees:

The Examination fees as prescribed by the Gujarat Technological University; Gujarat State shall have to be paid at the time of filling in the Examination Form/Registration (as per University Schedule).

(iii) Refund of Fees:

1) Students desirous of leaving the Institute under any of the circumstances given below will be entitled to get refund of the fees on submission of written application to the Principal stating reasons thereof:

- a) The full amount of fees paid will not be refundable to the students who are provisionally admitted pending the issue of certificates of eligibility but thereafter declared not eligible for admission by the Gujarat Technological University, Gujarat State.
- b) 100% of the full fees actually paid by the students will be refunded, if he/she leaves the Institute within 15 days from the date of payment of fees, provided the candidate informs the Principal that he/she is leaving the Institute within the above stated period. Thereafter the fees will not be refundable.
- 2) The fees shall be refunded to the student who leaves the Institute within one month of the start of the academic session to join a Degree Course in Agriculture, Engineering, Technology, Science or similar Professional Courses of study provided that:
- (a) At the time of applying for admission he/she intimates that he/she also has applied for admission to one of the Professional / Science Colleges, and
- (b) Submits a written application for refund of fees through the Principal of the Concerned College he/she has joined within Two weeks of his/her joining the new Institution.
- 3) In all other cases, the fees will not be refunded after the confirmation of admission.

XIII. Certificates To Be Attached (Self Attested Copies):

- (1) Self Attested copies of the following certificates will have to be attached with the duly filled Application Form:
- (i) A School/College Leaving Certificate, signed by the Head Master/Principal of the Institution in which the student was last enrolled.
- (ii) S.S.C.E. mark-sheet and S.S.C.E. Passing Certificates from the S.S.C.E. Board or its equivalent as specified.
- (iii) Certificate only from the District Magistrate/Mamlatdar of the concerned District certifying minimum 10 years of residence of the applicant in the U.T. of Daman & Diu and Dadra & Nagar Haveli preceding the year of application.
- (iv) A Certificate showing the date of Birth of the Candidate from the concerned authorities of Government of India if the date of birth is not mentioned in the S.S.C. Certificate.
- (v) A Certificate that the applicant's father/mother is a Central/Civil/All India Services Govt. servant issued by the Head of Office or Dept. for purpose of relaxation.

- (vi) In the case of candidates belonging to SC/ST/OBC a Certificate from the District Magistrate / Mamlatdar concerned to that effect. OBC candidate will also have to submit an Income certificate from Mamlatdar, Daman / Diu.
 - (vii) The candidate claiming admission under category of Economically Weaker Section (EWSs) should attach income certificate of parents from Mamlatdar, DNH/Daman &Diu to that effect as per the guideline issued by Government of India from time to time.
 - (viii) In the case of Candidates claiming additional weightage on the basis of having taken part in Sports, a Certificate from the Collector of the concerned District to the effect that he/she represented the Union Territory or the Country as the case may be in a recognized Sport or Game in National/International event at least once during the last two years preceding the year of the application.
 - (ix) In the case of Physically Handicapped or Disability candidates a Certificates from the duly constituted Medical Board at District level, regarding the nature of handicap and the extent to which the candidate is fit for pursuing the Diploma Course.
 - (x) In case of children of Kashmiri Migrants, Certificate from the concerned Sub Divisional Magistrate or Mamlatdar that parents are Kashmiri Migrants.
 - (xi) In case of Children of Central Para Military Forces Personnel, Certificates (i) From the concerned Central Para Military Forces Authority regarding the death/injury OR present service of the parents, (ii) Certificate from the concerned Sub Divisional Magistrate OR Mamlatdar that the parents belong to the U.T. of Dadra &Nagar Haveli and Daman &Diu.
- (2) True copies of the Certificates attached to the application shall not be returned to the candidates even if he/she is not selected for admission.
 - (3) Original Certificates of which copies are uploaded with the application will have to be produced for verification when called for.
 - (5) The candidate selected for admission will have to produce a Medical Certificate at the time of admission to the effect that he/she is fit to undergo the Diploma Engineering Course.

XIV. Hostel Facility and Rules

Boys' Hostel with Mess facility is provided, conditional to abiding by the following rules. The students admitted to the Hostel will obey all rules and regulations failing which the

students will be expelled from the hostel immediately.

(i) Students residing far away or in interior regions of Territory will be admitted to the Hostel.

(ii) Students using Hostel facilities will not be permitted to leave the Hostel on week end/ holidays without prior permission from the Rector / Warden / Principal. Each student has to sign a declaration form and will abide by the declaration form signed by them at the time of Hostel Admission.

Sr. No.	Fees	Amount
01	The Mess charges will be on monthly basis and as advance payment. The rates will be as per the Tender contract with the Agency appointed for providing meals.	Rs.2000/- (approximately)
02	Hostel fees: (Rent –Rs. 600/- + Electrical and Water charge- Rs. 300/- + Caution money- Rs. 250/- + Hostel Identity card- Rs. 50/- + Hostel Damage fees- Rs. 50/- + Breakage/ Damage charge as per the circumstances).	Rs.1250/-per semester.
03	Mess advance (May change without prior notice)	Rs. 2000/-

XV. Rules of Conduct:

- i. Students shall be regular and punctual in attending classes and tutorials, and in submission of Term Work (assignments/projects/papers) in various subjects. Terms shall not be granted and students shall not be permitted to write the examination if his/her progress, regularity, conduct and attendance are not satisfactory in individual subjects offered to him / her.
- ii. 75% of attendance in Theory and Practical, Drawing and Industrial Training is compulsorily required, as per the instructions of Gujarat Technological University, Gujarat State.
- iii. Students must use boiler suits and uniforms of prescribed pattern and standards while working in Workshops, Laboratories and Drawing halls.
- iv. Smoking in the premises of the Institute is strictly prohibited.
- v. Damage to the property of Technical institute like tampering with fixtures, fittings, instruments, furniture, books, periodicals, walls, window panes, vehicles etc. shall be viewed very seriously and might result in instant expulsion of the guilty student/s and appropriate fine charged for the same.
- vi. Every student shall always carry on his/her person, their Identity Card (supplied by the Polytechnic on submission of two copies of photographs of the size 5 cm x 4 cm immediately after admission). Identity Cards need to be re-endorsed every year.

- vii. The Admitted students have to submit his/her Aadhar Card and Bank Account detail before the start of First Semester.
- viii. Students are bound by **Rules and Regulations** made by the Technical Institute from time to time. Any violation of the Rules or an Act of indiscipline on the part of student shall result in disciplinary action leading to immediate dismissal from the Institute.
- ix. The Principal, Technical Institute reserves the right to remove from the rolls the name of any student in case of failure to pay the Institute dues in time.
- x. Ragging of Students in any form shall result in instant expulsion from the Institute. The decision of the Principal in matters relating to General discipline shall be final and conclusive.

XVI. Miscellaneous Rules:

i. Tools and Instruments (Engineering Courses):

Each candidate, immediately on admission has to equip himself/herself with the necessary tools, instruments for Drawing, Workshop and Laboratory Practice.

ii. Industrial Visits and Educational Tours:

Industrial visits and Education Tours as and when arranged for the students by the Institute are compulsory. The students shall have to bear full cost of such tours/visits.

iii. Damage to Hostel Amenities:

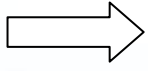
The students staying in Hostels have to pay the charges for any damage that may occur to hostel property/amenities like Tools/Equipment's/Beds/Tables etc.

iv. Ragging in Hostel:

Ragging in Hostel is totally banned as per the order of the Hon'ble Supreme Court, New Delhi. Students caught indulging in any activity pertaining to ragging will be discharged immediately without any intimation to the parents/Guardian.

3. Guidelines for online Admission 2020-21

3.1 Procedure for online registration



Student has to log on to the web site www.dhtednhdd.in from anywhere on the internet for on line registration

Step 1: - To create a new account, Click on **CREATE AN ACCOUNT**

चरण 1: - एक नया अकाउंट बनाने के लिए, **CREATE AN ACCOUNT** पर क्लिक करें

પગલું 1: - નવું એકાઉન્ટ બનાવવા માટે, **CREATE AN ACCOUNT** પર ક્લિક કરો

Step 2: Fill the STUDENTS REGISTRATION for a creating an account.

चरण 2: एक खाता बनाने के लिए छात्र पंजीकरण भरें।

પગલું 2: એક એકાઉન્ટ બનાવવા માટે વિદ્યાર્થી નોંધણી ભરો.

Step 3: After filling the data, CLICK ON **SAVE BUTTON** and you will receive an OTP on your registered mobile number

चरण 3: डेटा भरने के बाद, **SAVE BUTTON** पर क्लिक करें और आपको अपने पंजीकृत मोबाइल नंबर पर एक ओटीपी प्राप्त होगा

પગલું 3: डेटा भर्या पछी, **SAVE BUTTON** पर क्लिक करो अने तमने तमारा नोंधायेला मोबाइल नंबर पर ओटीपी मजशे

The screenshot shows the 'Student Registration' form. At the top, it says 'Please enter OTP sent to your registered Email and Mobile Number'. Below this is a text input field labeled 'Enter OTP Code'. There are two buttons: 'Resend OTP' (red) and 'Login' (green). Below the OTP field, there are three more sections: 'Email' with the value 'dipikadamania@gmail.com', 'Password' with a masked input field, and 'Counseling Schedule' with a dropdown menu showing 'Diploma Courses'. At the bottom of the form are three buttons: 'Save' (green), 'Clear' (grey), and 'Cancel' (green).

Step 4: Enter your registered mobile number and password for STUDENT LOGIN.

चरण 4: छात्र लॉगिन के लिए अपना पंजीकृत मोबाइल नंबर और पासवर्ड दर्ज करें।


પગલું 4: स्टूडन्ट लॉगिन माटे तमारे नोंधायेल मोबाइल नंबर अने पासवर्ड दाखल करो.

The screenshot shows the 'Student Login' form. It starts with a 'Select Course' dropdown menu showing '-- Select --'. Below this is a text input field labeled 'Enter Registered Mobile Number' with the placeholder 'Mobile No.'. There is another text input field labeled 'Password' with the placeholder 'Password'. A large green 'Login' button is positioned below these fields. At the bottom of the form, there are two links: 'New Here? Create an account' and 'Forgot Password'.

Step 5: After login, a page to fill students' **PERSONNEL** information will appear on the screen

चरण 5: लॉगिन करने के बाद, छात्रों की **PERSONNEL** जानकारी भरने के लिए एक पेज स्क्रीन पर दिखाई देगा

पगलुं 5: लॉगिन करवा पछी अेक पेज स्क्रीन पर देभाशे जेभां students PERSONNEL धनुंइरमेशन इवि करवानी रहसे.

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Student's Online Registration

Logout 

Student's Personal Information

Educational Details

Student's Personal Information


1. Student's name(As per Matriculation Marksheet) *	<input type="text" value="Student Name"/>
2. Father's name *	<input type="text" value="Father's Name"/>
3. Mother's name *	<input type="text" value="Mother's Name"/>
4. Date of Birth *	<input type="text" value="Date Of Birth"/>
5. Student's Email ID *	<input type="text" value="Email Id"/>
6. Student's Mobile No. *	<input type="text" value="Mobile No."/>
7. Gender *	<input type="radio"/> Male <input type="radio"/> Female <input type="radio"/> Other
8. Nationality *	<input type="text" value="Indian"/>
9. Do you belongs to Minority Community? *	<input type="radio"/> Yes <input checked="" type="radio"/> No
10. Choose Category *	<input type="text" value="GEN"/>
11. State whether you are a differently abled person ? *	<input type="radio"/> Yes <input type="radio"/> No
12. State whether your parent(s)/guardian is/are a domicile of UT of DNH and DD? *	<input type="radio"/> Yes <input type="radio"/> No
13. State whether your parent/guardian is/are government employee of the UT of DNH and DD? *	<input type="radio"/> Yes <input type="radio"/> No
14. State whether your parents are Kashmiri Migrants or not ? *	<input type="radio"/> Yes <input type="radio"/> No
15. State whether any of your parents is in the Central Para Military Forces Personal Killed / disabled during the course of duty? *	<input type="radio"/> Yes <input type="radio"/> No
16. Upload Student's Passport Size Photograph	<input type="button" value="Choose File"/> No file chosen  x

Only jpg & png file is allowed

Step 6: After filling and uploading the required data of personal details, click on **CONTINUE** and a page to fill the EDUCATIONAL DETAILS as shown below will appear on the screen.

चरण 6: व्यक्तिगत विवरण के आवश्यक डेटा को भरने और अपलोड करने के बाद, स्क्रीन पर दिखाई दिए अनुसार **EDUCATIONAL DETAILS** भरने के लिए **CONTINUE** पर क्लिक करें।

પગલું 6: વ્યક્તિગત વિગતોનો આવશ્યક ડેટા ભરવા અને અપલોડ કર્યા પછી, ચાલુ રાખેલ **EDUCATIONAL DETAILS** ભરવા માટે **CONTINUE** ક્લિક કરો, જે સ્ક્રીન પર દેખાશે.



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Student's Online Registration

[Student's Personal Information](#) [Educational Details](#)

Educational Details

16. Board of Examination at the 8&C level *

17. Marks Obtained in 10th Standard *

Subject	Marks Obtained	Out Of Marks
Maths *	<input type="text"/>	<input type="text"/>
Science *	<input type="text"/>	<input type="text"/>
English *	<input type="text"/>	<input type="text"/>
Total	<input type="text"/>	<input type="text"/>

18. Upload 10th standard Marksheet *

19. Have you studied continuously in the UT from 8th Standard to 10th standard ? *

Upload your Relevant certificate *

20. Have you represented the State/Union Territory in any recognised Sports/Games in any National Event ? *

21. Have you participated in Scout's/Guide's programme ? *

22. Have You passed 8&C (10th Standard) in the First Attempt? *

23. Please specify the subject given here whether you had cleared the Qualifying Examination from the Gujarat Board or its equivalent board with any one/two of the technical subjects, namely *

Specify Above subjects

24. Total Marks *

25. Self Declaration: I *
son/daughter of *

26. Student's signature *

I hereby declare that all statements made in this application are true to the best of my knowledge and belief. If any information being found false at any stage or not satisfying the eligibility criteria according to the requirements, my candidature is liable to be cancelled.

[Previous](#) [Save And Continue](#) [Continue](#)

Step 7: Once all the education details have been filled up click on **SAVE AND CONTINUE** button as shown above.

चरण 7: एक बार सभी शिक्षा विवरण भरे जाने के बाद ऊपर दिखाए गए अनुसार **SAVE AND CONTINUE** बटन पर क्लिक करें।

પગલું 7: ઉપર બતાવ્યાં પ્રમાણે એકવાર તમામ શિક્ષણ વિગતો ભરાઈ જાય પછી ક્લિક કરો **SAVE AND CONTINUE** બટન.

Step 8: FOR choice filling, click on **CHOICE FILLING** option as shown below

चरण 8: पसंद भरने के लिए, जैसा की नीचे दिखाया गया **CHOICE FILLING** पर क्लिक करें

પગલું 8: પસંદગી ભરવા માટે, નીચે બતાવ્યા પ્રમાણે **CHOICE FILLING** વિકલ્પ પર ક્લિક કરો



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Choice Filling

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Select Course and Branch *

-- Select --

College Name *

[Save And Continue](#)

NOTE: Students are advised to select the most preferred **COURSES AND COLLEGE** at the **FIRST** place and least preferred at the **LAST** place


नोट: छात्रों को सलाह दी जाती है कि **FIRST** जगह पर सबसे पसंदीदा **COURSES AND COLLEGE** का चयन करें और **कम से कम** पसंदीदा स्थान पर पसंद करें

નોંધ: વિદ્યાર્થીઓને સલાહ આપવામાં આવે છે કે તેઓ સૌથી પહેલા પસંદ કરેલા અભ્યાસક્રમો અને કોલેજને પ્રથમ સ્થાને પસંદ કરો અને ઓછામાં ઓછા છેલ્લા સ્થાને પસંદ કરે.

Step 9: After clicking on choice filling button, select on **COURSE AND BRANCH AND THEN SELECT COLLEGE NAME** as per your preference as shown below.

चरण 9: पसंद भरने वाले बटन पर क्लिक करने के बाद, नीचे दिखाए गए अनुसार अपनी पसंद के अनुसार **COURSE AND BRANCH AND THEN SELECT COLLEGE NAME** चुनें।

पगलुं 9: पसंदगी भरवाना बटन पर क्लिक कर्या पछी, नीचे आपेल तमारी पसंदगी प्रमाणे **AND BRANCH AND THEN SELECT COLLEGE NAME** पसंद करे.



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Choice Filling

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Select Course and Branch *

College Name *

Preferred Choice List

Sr.No	Institute Name	Course Name	Delete
1	Dr. B. B.A. Government Polytechnic,Karad, DNH	Diploma in Civil Engineering.	✕
2	Dr. B. B.A. Government Polytechnic,Karad, DNH	Diploma in Computer. Engg.	✕
3	Government Polytechnic, Daman	Diploma in Mechanical Engg.	✕
4	Government Polytechnic, Daman	Diploma in Plastic Engg.	✕
5	Government Polytechnic, Diu	Diploma in Marine Engineering.	✕

[Save And Continue](#)

Once the choice filling is done a page as shown above will appear on the screen.

चॉइस फिलिंग करने के बाद जैसा कि ऊपर दिखाया गया है एक पेज स्क्रीन पर दिखाई देगा।

अेकवार पसंदगी भरवानुं पूर्ण थई जाय पछी उपर बताव्या प्रमाणे स्क्रीन पर देभाशे.

Students can DELETE the selected choice by clicking on the ✕ action as shown below. Once the student clicks on the ✕ action, a message “are you sure you want to delete this record?” will appear on the screen.

छात्र नीचे दिखाए गए अनुसार कार्रवाई ✕ पर क्लिक करके चयनित विकल्प को हटा सकते हैं। एक बार जब छात्र कार्रवाई ✕ पर क्लिक करता है, तो एक संदेश “are you sure you want to delete this record?” स्क्रीन पर दिखाई देगा।

विद्यार्थीओ नीचे बतावेल प्रमाणे क्लिया ✕ पर क्लिक करीने पसंद करेली पसंदगी हूर करी शको छे. अेकवार विद्यार्थी क्लिया ✕ पर क्लिक करशे, पछी अेक संदेश “are you sure you want to delete this record?” स्क्रीन पर देभाशे.



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Choice Filling

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Select Course and Branch * Diploma in Marine Engineering

College Name * Government Polytechnic, Diu

Preferred Choice List

Sr.No	Institute Name	Course	Delete
1	Dr. B. B.A. Government	Computer Engg.	✖
2	Dr. B. B.A. Government	Computer. Engg.	✖
3	Government Polytechnic, Daman	Diploma in Mechanical Engg.	✖
4	Government Polytechnic, Daman	Diploma in Plastic Engg.	✖
5	Government Polytechnic, Diu	Diploma in Marine Engineering.	✖

Save And Continue

Department of Higher and Technical Education
are you sure you want to delete this record ?
No, cancel ! Yes, Delete it !

Students cannot select the same course and college twice, if so a message of a particular course and branch **“already added”** as shown below will appear on the screen.

छात्र एक ही कोर्स और कॉलेज का दो बार चयन नहीं कर सकते, यदि ऐसा है तो एक विशेष पाठ्यक्रम और शाखा का संदेश **“पहले से ही जोड़ा गया”** जैसा कि नीचे दिखाया गया है स्क्रीन पर दिखाई देगा।

વિદ્યાર્થીઓ સમાન કોર્સ અને કોલેજ બે વાર પસંદ કરી શકતા નથી, જો આવું કોઈ ચોક્કસ કોર્સ અને શાખાનો સંદેશ **“પહેલેથી જ ઉમેરવામાં આવ્યો”** નીચે બતાવ્યા પ્રમાણે સ્ક્રીન પર દેખાશે.



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HOME COUNSELING SCHEDULE MERIT LIST FEES INFORMATION BROCHURE HELPLINE NUMBER

Choice Filling

< Back Logout

Select Course and Branch * Diploma in Plastic Engg.

College Name * Government Polytechnic, Daman

Preferred Choice List

Sr.No	Institute Name	Course	Delete
1	Dr. B. B.A. Government	Computer Engg.	✖
2	Government Polytechnic	Mechanical Engg.	✖
3	Government Polytechnic, Daman	Diploma in Plastic Engg.	✖
4	Government Polytechnic, Diu	Diploma in Marine Engineering.	✖

Save And Continue

Department of Higher and Technical Education
Diploma in Plastic Engg. And Government Polytechnic, Daman is Already Added
OK

Step10: Once students are done with choice filling click on **SAVE AND CONTINUE** button and message “**Are you sure you want to save your choice list?**” will appeared on screen shown below

चरण 10: एक बार छात्रों को च्वाइस भरने के बाद **SAVE AND CONTINUE** बटन पर क्लिक करें और संदेश “**Are you sure you want to save your choice list?**” नीचे दिखाए गए स्क्रीन पर दिखाई देगा

પગલું 10: એકવાર વિદ્યાર્થીઓ પસંદગી ભરવા સાથે પૂર્ણ થાય છે, **SAVE AND CONTINUE** રાખો બટન પર ક્લિક કરો અને સંદેશ “**Are you sure you want to save your choice list?**” નીચે બતાવેલ સ્ક્રીન પર દેખાશે

U.T ADMINISTRATION OF DADRA & NAGAR HAVELI AND DAMAN & DIU
Centralized Admission Portal 2020-21
Department of Higher & Technical Education, DNH & DD

HOME COUNSELING SCHEDULE MERIT LIST FEES INFORMATION BROCHURE HELPLINE NUMBER

Choice Filling < Back Logout

Select Course and Branch * Diploma in Plastic Engg.
College Name * Government Polytechnic, Daman

Preferred Choice List

Sr.No	Institute Name	Course Name	Delete
1	Dr. B. B.A. Government	Computer Engg.	✖
2	Government Polytechnic	Mechanical Engg.	✖
3	Government Polytechnic, Daman	Diploma in Plastic Engg.	✖
4	Government Polytechnic, Diu	Diploma in Marine Engineering.	✖

Save And Continue

Once the choice filled is saved, a page for the payment of **APPLICATION FEES** will appear on the screen as shown below.

भरी हुई पसंद को सहेज लेने के बाद, **APPLICATION FEES** के भुगतान के लिए एक पेज स्क्रीन पर दिखाई देगा जैसा कि नीचे दिखाया गया है।

એકવાર ભરેલી પસંદગી સચવાઈ જાય, પછી નીચે બતાવ્યા પ્રમાણે, **APPLICATION FEES** ચુકવણી માટેનું એક પૃષ્ઠ સ્ક્રીન પર દેખાશે.

Application Fees

< Back

Logout ↗

Download

Download 📄

Please follow below steps after downloading the above form:

Step 1: Download and print.

Step 2: Upload the acknowledgement receipt received from bank.

Bank Name

Andhra Bank ▾

Transaction Number

Upload Transaction Slip

Choose File

No file chosen

Only jpg & png file is allowed

Save

Print

I hereby declare that all statements made in this application are true to the best of my knowledge and belief. If any information being found false at any stage or not satisfying the eligibility criteria according to the requirements, my candidature is liable to be cancelled.

Note : After final submission , Candidate will not be able to edit any information.

Final Submit

After entering the bank name, transaction number and uploading bank challan, click on **SAVE** option & a message "**Are you sure you want to save your Application fees?**" will appear on the screen as shown below.

बैंक का नाम, ट्रांजेक्शन नंबर और बैंक चालान अपलोड करने के बाद, **SAVE** विकल्प और एक संदेश पर क्लिक करें "**Are you sure you want to save your Application fees?**" स्क्रीन पर दिखाई देगा जैसा कि नीचे दिखाया गया है।

बैंकनुं नाम, ट्रांजेक्शन नंबर अने बैंक चालान अपलोड कर्या पछी, **SAVE** विकल्प अने संदेश पर क्लिक करो "**Are you sure you want to save your Application fees?**" नीचे बताव्या प्रमाणे स्क्रीन पर देखाशे.



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Centralized Admission Portal 2020-21

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Application Fees

< Back

Logout ↗

Download Bank Challan

Download 📄

Please follow below steps after downloading the above form:

Step 1: Download and print the challan.

Step 2: Visit the bank by using challan.

Step 3: Upload the acknowledgement receipt received from bank in below field.

Bank Name

Department of Higher and Technical Education ▾

Transaction Number

Are you sure you want to save your Application Fees ?

No, cancel !

Yes, Save it !

Upload Bank Challan

20537.jpg

Save

Print

I hereby declare that all statements made in this application are true to the best of my knowledge and belief. If any information being found false at any stage or not satisfying the eligibility criteria according to the requirements, my candidature is liable to be cancelled.

Note : After final submission , Candidate will not be able to edit any information.

Final Submit

After the application fees is paid a message of “**Details submitted Successfully**” will appear on the screen.

आवेदन शुल्क का भुगतान करने के बाद स्क्रीन पर “**Details submitted Successfully**” का एक संदेश दिखाई देगा।

એપ્લિકેશન ફી ચૂકવ્યા પછી સ્ક્રીન પર “**Details submitted Successfully**” નો સંદેશ આવશે.

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Centralized Admission Portal 2020-21
Department of Higher & Technical Education, DNH & DD

HOME COUNSELING SCHEDULE MERIT LIST FEES INFORMATION BROCHURE HELPLINE NUMBER

Application Fees < Back Logout

Download Bank Challan Download

Please follow below steps after downloading the above form:
Step-1: Download and print the challan.

Bank Name Department of Higher and Technical Education

Transaction Number

Upload Bank Challan

Details Submitted Successfully!
OK

Save Print

I hereby declare that all statements made in this application are true to the best of my knowledge and belief. If any information being found false at any stage or not satisfying the eligibility criteria according to the requirements, my candidature is liable to be cancelled.

Note : After final submission , Candidate will not be able to edit any information.

Final Submit

After the details are submitted successfully click on **FINAL SUBMIT** and a message “**Are you sure you want to Final Submit your information**” will appear on the screen as shown below.

विवरण प्रस्तुत किए जाने के बाद सफलतापूर्वक **FINAL SUBMIT** पर क्लिक करें और एक संदेश “**Are you sure you want to Final Submit your information**” स्क्रीन पर दिखाई देगा जैसा कि नीचे दिखाया गया है।

વિગતો સફળતાપૂર્વક સબમિટ થયા પછી, **FINAL SUBMIT** પર ક્લિક કરો અને “**Are you sure you want to Final Submit your information**” સંદેશ નીચે સ્ક્રીન પર દેખાશે.

U.T ADMINISTRATION OF DADRA & NAGAR HAVELI AND DAMAN & DIU
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HOME COUNSELING SCHEDULE MERIT LIST FEES INFORMATION BROCHURE HELPLINE NUMBER

Application Fees < Back Logout

Download Bank Challan Download

Please follow below steps after downloading the above form:
Step-1: Download and print the challan.

Bank Name Department of Higher and Technical Education

Transaction Number

Upload Bank Challan

Are you sure you want to Final Submit your Information?
No, cancel it Yes, Save it!

Save Print

I hereby declare that all statements made in this application are true to the best of my knowledge and belief. If any information being found false at any stage or not satisfying the eligibility criteria according to the requirements, my candidature is liable to be cancelled.

Note : After final submission , Candidate will not be able to edit any information.

Final Submit

Once the students click on **Yes, save it**, a message of **“Details submitted successfully”** will appear on the screen

एक बार जब आप **"Yes, save it!"** पर क्लिक करते हैं, तो **"Details submitted successfully"** का एक संदेश स्क्रीन पर दिखाई देगा जैसा कि नीचे दिखाया गया है।

એકવાર જ્યારે તમે **"Yes, save it!"** પર ક્લિક કરો, તો પછી **"Details submitted successfully"** જે સંદેશાઓ સ્ક્રીન પર દેખાય છે તે નીચે દર્શાવેલ છે.

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Application Fees < Back Logout

Download Bank Challan Download
Please follow below steps after downloading the above form:
Step 1: Download and print the challan. the near by Bank by using challan receipt received from bank in below field.

Bank Name Department of Higher and Technical Education
Transaction Number
Upload Bank Challan

Details Submitted Successfully!
OK

Save Print

I hereby declare that all statements made in this application are true to the best of my knowledge and belief. If any information being found false at any stage or not satisfying the eligibility criteria according to the requirements, my candidature is liable to be cancelled.

Note : After final submission , Candidate will not be able to edit any information.

Final Submit

Once the details are saved click on **PRINT** option and message **“are you sure you want to Print your Information”** will appear on the screen.

एक बार जब विवरण सहेजे जाते हैं तो **PRINT** विकल्प पर क्लिक करें और संदेश **“are you sure you want to Print your Information”** स्क्रीन पर दिखाई देंगे।

એકવાર વિગતો સેવ થઈ ગયા પછી **PRINT** વિકલ્પ પર ક્લિક કરો અને સંદેશ **“are you sure you want to Print your Information”** સ્ક્રીન પર દેખાશે.

U.T ADMINISTRATION OF DADRA & NAGAR HAVELI AND DAMAN & DIU
Centralized Admission Portal 2020-21
Department of Higher & Technical Education, DNH & DD

HOME COUNSELING SCHEDULE MERIT LIST FEES INFORMATION BROCHURE HELPLINE NUMBER

Application Fees < Back Logout

Download Bank Challan Download
Please follow below steps after downloading the above form:
Step 1: Download and print the challan. the near by Bank by using challan receipt received from bank in below field.

Bank Name Department of Higher and Technical Education
Transaction Number
Upload Bank Challan

Are you sure you want to Print your Information ?
No, cancel it Yes, Print it !

Save Print

I hereby declare that all statements made in this application are true to the best of my knowledge and belief. If any information being found false at any stage or not satisfying the eligibility criteria according to the requirements, my candidature is liable to be cancelled.

Note : After final submission , Candidate will not be able to edit any information.

Final Submit

Click on **Yes, Print It!** And your application will appear on the screen as shown below
Yes, Print it पर क्लिक करें! और आपका आवेदन स्क्रीन पर दिखाई देगा जैसा कि नीचे दिखाया गया है
Yes, Print it पर क्लिक करें, અને તમારી એપ્લિકેશન નીચે બતાવ્યા પ્રમાણે સ્ક્રીન પર દેખાશે

Student Registration Form

The screenshot shows the first page of a 'Student Registration Form'. It includes a header with a small profile picture and the text 'Student Registration Form'. Below this is a section titled 'Personal Details' with the following fields:

- Name Of Student: [Text Input]
- Name Of Mother: [Text Input]
- Name Of Father: [Text Input]
- Date Of Birth (DDMMYYYY): [Text Input]
- Student's Email ID: [Text Input]
- Student's Mobile No.: [Text Input]
- Gender: [Radio Buttons]
- Nationality: [Text Input]
- Do you belong to Minority Community? : [Radio Buttons]
- Category: [Text Input]
- State whether you are a differently-abled student? : [Radio Buttons]
- State whether your participation category is SC/ST/OBC and CW : [Radio Buttons]
- State whether you are participating under 100% of students of the UT of J&K : [Radio Buttons]
- State whether your parents are Kashmiri (Specify in text) : [Text Input]

Student Registration Form

The screenshot shows the second page of the 'Student Registration Form'. It includes a header with 'Board of Examination of the UT, J&K' and 'Student Details'. Below this is a section titled 'Academic Details' with the following fields:

- Roll No.: [Text Input]
- Registration No.: [Text Input]
- Year of Admission: [Text Input]
- Year of Completion: [Text Input]
- Grade: [Text Input]
- Subject: [Text Input]
- Mark: [Text Input]
- Grade: [Text Input]
- Subject: [Text Input]
- Mark: [Text Input]
- Grade: [Text Input]
- Subject: [Text Input]
- Mark: [Text Input]

Below the table, there are several sections for additional information:

- Have you studied continuously in the UT from the date of admission to date of completion? [Radio Buttons]
- Have you participated in the Board/Examination in any other State/Territory in any year? [Radio Buttons]
- Have you participated in the Board/Examination in any other State/Territory in any year? [Radio Buttons]
- Have you passed 100% (100% obtained) in the last attempt? [Radio Buttons]
- Please specify the subject group from which you are applying for admission to the Board of Examination of the UT of J&K. [Text Input]
- State whether you are a differently-abled student? [Radio Buttons]
- State whether your participation category is SC/ST/OBC and CW? [Radio Buttons]
- State whether you are participating under 100% of students of the UT of J&K? [Radio Buttons]
- State whether your parents are Kashmiri? (Specify in text) [Text Input]

At the bottom, there are fields for 'Student Signature' and 'Parent's Signature'.

DOMICILE CERTIFICATE

Form of Certificate of Domicile in respect of Father / Mother / Guardian of the applicant.

Certified that Shri / Smt. _____

Father / Mother / Guardian of Shri / Smt. _____

Who is working as _____ is a permanent resident of _____ Daman / Diu / Dadra & Nagar Haveli, and staying in this Union Territory for more than 10-years.

Mamlatdar,
Daman / Diu/ Dadra & Nagar Haveli

Date:

Certificate in respect of Guardian will be accepted only if applicant's Father / Mother is not alive and the applicant is solely dependent on the Guardian. The relationship of the applicant with the guardian should be stated. An affidavit to that effect may also be affirmed before the Mamlatdar, Daman / Diu/ Dadra & Nagar Haveli.

N.B. (i) Domicile mean those Parents and Guardians (in case Father or Mother is not alive), of the applicants who are staying continuously in this Union Territory for more than 10-years.

- (a) The Mamlatdar, Daman / Diu / Dadra & Nagar Haveli will issue the necessary Certificate to this effect based on Ration Card, Parliamentary Constituency Electoral Rolls, Election Photo Identity card and other such proof supported by an Affidavit to that effect, and
- (b) The dependence Certificate issued by the Mamlatdar, Daman / Diu/ Dadra & Nagar Haveli will have to be attached to the application in case of those who are claiming guardianship of the candidates.

APPENDIX - B:

AFFIDAVIT BY THE STUDENT

I, _____ (full name of student with admission / registration / enrolment number) s/o - d/o Mr _____.

- 1) having been admitted to Government Engineering College Daman have received a copy of the AICTE regulations on Curbing the menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations") carefully read and fully understood the provisions contained in the said Regulations.
- 2) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
- 3) I have also, in particular, perused clause 7 and clause 9.1 of the Regulation and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
- 4) I hereby solemnly aver and undertake that
 - a) I will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations.
 - b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
- 5) I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.
- 6) I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this _____ day of _____ month of _____ year.

Signature of Deponent

Name : _____

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at _____ (place) on this the _____ (day) of _____ (month) _____ (year)

Signature of Deponent

Solemnly affirmed and signed in my presence on this the _____ (day) of _____ (month) _____ (year) after reading the contents of this affidavit.

Principal
Technical Institute (Govt. Polytechnic)
DNH & DD

The background features a vibrant, abstract design. At the top, there are thick, wavy bands of color in shades of blue, green, and red. Below these, the background is a light, hazy white. In the lower half, a grid of small, multi-colored squares (including blue, green, yellow, pink, and orange) is scattered across the space, creating a sense of depth and movement. The overall aesthetic is modern and celebratory.

THANK YOU